



Iowa Board of Nursing

400 S.W. 8th Street Suite B
Des Moines, IA 50309-4685
Tel: (515) 281-3255 Fax: (515) 281-4825
Web: nursing.iowa.gov

Board Meeting Minutes January 9 and 10, 2019

Date January 9, 2019

Location Des Moines West Room
Holiday Inn
1050 6th Avenue
Des Moines, IA

Board in Attendance

Gwen Suntken, RN, Chairperson
Nancy Kramer, RN, Vice Chair
Mark Odden, ARNP
Sue Putnam, LPN
B. J. Hoffman
Patrick Mooney

Board Member Excused

Kathryn Dolter, RN

Staff

Kathy Weinberg, RN, Executive Director
Laura Hudson, RN, Associate Director CE/Workforce
Jimmy Reyes, RN, Associate Director Education/Practice
Maggie Schwarck, RN, Associate Director/Licensure
Doug Bartels, Associate Director/Enforcement
Anne Ryan, RN, Enforcement
Bill Hansen, Enforcement
Diane Burkert, RN, Enforcement
Eric Holsapple, Enforcement
Kathleen Beebout, RN, Enforcement
Kris Watson, RN, Enforcement
Lucas Bee, Enforcement
Taunya Cunningham, RN, Enforcement
Rhonda Ruby, RN INAP Coordinator
Michele Royer, INAP Case Manager
Margaret Armagost, Administrative Assistant
Gail Beebe, Information Technology Specialist
Tracey Westby, Enforcement Secretary
David Brunk, Clerk Specialist
Kelley Reece, Secretary
Tessa Register, Assistant Attorney General
Emily Willits, Director, Licensing & Administrative Law Division, Iowa AG Office

Audience

Maureen Weaver, Southwestern Community College
Lynne Himmelreich, ACNM IA Affiliate
Marilyn Widen, Purdue Global
Melissa Burdi, Purdue Global
Aleesa Kittrell, Iowa Wesleyan
Kelly Meyers, INPS IANP
Theresa Dunkin, Statewide Programs, UI
Nibras Elnour, Statewide Programs, UI
Susan Beidler, Briar Cliff University, Sioux City
Kendra Williams-Perez, Allen College, Waterloo
Tom Cope, ISA
Tonya Holian, Purdue Global University
Lorinda Inman, Iowa Nurses Foundation
Gretchen Wheelock, Briar Cliff University, Sioux City
Andrea Gibson, Purdue University Global
Dennis Tibben, IMS
Dawn Bowker
Deb Bomgaars, Dordt College
Cathy Homard, Grand View University
JR "Lynn" Boes, INA Legal Counsel
Lori Haugen, EICC
Jackie Barber, Morningside College
Mary Dirks, U of I College of Nursing
Maria Lofgren, U of I College of Nursing and UIHC
Mary O'Brien, Iowa Association of Nurse Anesthetists
Ruth Sueverkruebbe
Stef Yearign, INA
Virginia Wangerin, Iowa State University
Kevin Kruse, Iowa Society of Anesthesiologists

9:02 AM Board Chair Gwen Suntken called the meeting to order.

On a motion by B.J. Hoffman, the Board voted to adopt the agenda that was revised on January 7, 2019, as updated.

On a motion by B.J. Hoffman, the Board voted to adopt the minutes from the December 5, 2018 Conference Call.

ANNOUNCEMENTS

Board Chair Gwen Suntken announced that this would be Patrick Mooney's last meeting as a Board Member. The Board thanked him for his dedication and service.

ADMINISTRATIVE RULES

The Board reviewed a draft of 655 IAC Chapter 3, Licensure to Practice – RN/LPN. The Board had previously voted to notice amendments to 655 IAC Chapter 3 on October 3, 2018. However, it was later discovered that some pertinent language had been omitted and the rules were removed from the Legislative Services Agency docket on November 1, 2018. The Board again considered the proposed amendments to 655 IAC Chapter 3. On a motion by Patrick Mooney, the Board voted to file a Notice of Intended Action to amend 655 IAC Chapter 3.

The Board reviewed ARC 4132C, which noticed the proposed rules to rescind and replace 655 IAC Chapter 7. The Chapter 7 rules were noticed in the Iowa Administrative Bulletin on November 21, 2018. Following publication, the Board received several comments about the noticed rules. Executive Director Weinberg explained that, in response to the comments, staff prepared proposed amendments to the noticed rules for the Board to review and discuss. Executive Director Weinberg identified each proposed revision and provided the rationale for the amendment. Public comment was then received from the following individuals: Lynn Boes, INA Legal Counsel; Tom Cope, Iowa Society of Anesthesiology; Dennis Tibben, Iowa Medical Society; and Mary O’Brien, Iowa Society of Nurse Anesthetists. After receiving public comment, on a motion by Mark Odden, the Board voted to incorporate the proposed amendments, and adopt and file as amended 655 IAC Chapter 7 – Advanced Registered Nurse Practitioners, ARC 4132C.

EDUCATION

Nancy Kramer gave a verbal Committee Report. No action was taken.

Des Moines Area Community College, Des Moines

On a motion by Nancy Kramer, the Board voted to accept the Nursing Education Program Report, submitted by Kendra Ericson of Des Moines Area Community College, Des Moines, and granted approval for a period of six years to the Practical Nursing and Associate Degree in Nursing programs at Des Moines Area Community College.

Eastern Iowa Community College, Davenport

On a motion by Nancy Kramer, the Board voted to accept the Nursing Education Program Report, submitted by Dawn Boettcher of Eastern Iowa Community College, Davenport, and granted approval for a period of three years to the Practical Nursing and Associate Degree in Nursing programs at Eastern Iowa Community College.

Graceland University, Lamoni

On a motion by Nancy Kramer, the Board voted to accept the Nursing Education Program Report, submitted by Dr. Sharon Little-Stoetzel of Graceland University, Lamoni, and granted approval for a period of six years to the Bachelor of Science in Nursing program at Graceland University.

Purdue University Global, Des Moines

On a motion by Nancy Kramer, the Board voted to accept the Nursing Education Program Report, submitted by Dr. Marilyn Wideman of Purdue University Global, Des Moines, and granted approval for a period of six years to the Associate of Science in Nursing program at Purdue University Global.

Briar Cliff University, Sioux City

On a motion by Nancy Kramer, the Board voted to accept the Doctor of Nursing Practice Program Progress Report, submitted by Dr. Susan Beidler of Briar Cliff University, Sioux City and to approve the following course revisions:

- Discontinue NURS 791-796 DNP Practicum
- Discontinue NURS 871-876 DNP Practice Innovation Project
- Approve NURS 810 Information Technology for EBP
- Approve NURS 800 Epidemiology and Global Health
- Approve NURS 846 Translational Research and Practice Improvement Project
- Approve NURS 820 Financial Management for Health Care Organizations
- Approve NURS 890 Leadership in Complex Health Care Organizations
- Approve NURS 856 Practice Improvement Project II
- Approve NURS 866 Practice Improvement Project III
- Approve NURS 876 Practice Improvement Project IV

Briar Cliff University, Sioux City

On a motion by Nancy Kramer, the Board voted to approve the following courses in the RN to BSN Program submitted by Dr. Susan Beidler of Briar Cliff University, Sioux City:

- NURS 276: Integration of Holistic Health for Interdisciplinary Health Professionals
- NURS 301: Comparing Nursing Practice: Yesterday and Today
- NURS 303: Pharmacology for Registered Nurses
- NURS 356: Biology and Health Aspects of Aging
- NURS 357: Palliative Care and End-of-life for Nurses

Dordt College, Sioux Center

On a motion by Nancy Kramer, the Board voted to accept the Bachelor of Science in Nursing Program Progress Report, submitted by Dr. Debbie Bomgaars of Dordt College, Sioux Center, and to approve the following courses in the BSN program:

- NURS 203: Chronic Illness Dynamics
- NURS 204: Dimensions of Predictable Health Conditions
- NURS 213: Chronic Illness Dynamics Clinical
- NURS 214: Dimensions of Predictable Health Conditions Clinical
- NURS 218: Pharmacology in Nursing Practice II
- NURS 228: Pharmacology in Nursing Practice III
- NURS 237: Health Care Systems and Nursing Practice

Iowa State University, Ames

On a motion by Nancy Kramer, the Board voted to accept the RN to BSN Program Progress Report, submitted by Dr. Virginia Wangerin of Iowa State University, Ames.

10:15 AM Recess

10:25 AM Reconvene in open session

Mercy College of Health Sciences, Des Moines

On a motion by Nancy Kramer, the Board voted to accept the Accelerated Bachelor of Science in Nursing Program Progress Report submitted by Dr. Nancy Kertz of Mercy College of Health Sciences, Des Moines, and to approve the increase in student enrollment in the Accelerated Bachelor of Science in Nursing program to 48 students per cohort.

Mercy College of Health Sciences, Des Moines

On a motion by Nancy Kramer, the Board voted to accept the Doctor of Nursing Practice Program Progress Report, submitted by Dr. Nancy Kertz of Mercy College of Health Sciences, Des Moines.

Mercy College of Health Sciences, Des Moines

On a motion by Nancy Kramer, the Board voted to accept the Paramedic to BSN Program Progress Report, submitted by Dr. Nancy Kertz of Mercy College of Health Sciences, Des Moines, and to approve the following courses in the Paramedic to BSN program:

- Cultural Appreciation & Diversity Elective
- Nursing Issues Courses (NUR 330-338)
- NUR 105: Introduction to Basic Nursing Skills
- NUR 115: History and Trends in Nursing Practice
- NUR 125: Therapeutic Communication
- MED 101: Medical Terminology
- NUR 205: Foundations of Nursing Practice
- NUR 435: Health Policy and Advocacy

Mercy College of Health Sciences, Des Moines

On a motion by Nancy Kramer, the Board voted to approve the following Nursing Program curriculum revisions in the Bachelors of Science in Nursing program submitted by Dr. Nancy Kertz of Mercy College of Health Sciences, Des Moines:

- Attain a 2.25 high school GPA or an 18 ACT
- Attain a 2.25 cumulative GPA from a higher education institution (9 credits or more)
- Attain a 2.5 GPA (C+) calculated from courses in the first three semesters
- Increase of laboratory learning experiences from 120 to 180 hours
- Increase of clinical learning experiences from 405 to 630 hours

The following courses in the Bachelors of Science in Nursing program were also approved:

- NUR 105: Introduction to Basic Nursing Skills
- NUR 115: History and Trends in Nursing Practice

Morningside College, Sioux City

On a motion by Nancy Kramer, the Board voted to approve the Program Proposal for the Doctor of Nursing Practice in Innovated Leadership and Direct Care Nurse Practitioner Program, submitted by Dr. Jackie Barber of Morningside College, Sioux City.

Mount Mercy University, Cedar Rapids

On a motion by Nancy Kramer, the Board voted to accept the Doctor of Nursing Practice Program Progress Report, submitted by Dr. Mary Tarbox of Mount Mercy University, Cedar Rapids.

Allen College, Waterloo

On a motion by Patrick Mooney with Nancy Kramer abstaining, the Board voted to approve the addition to the MSN and post-graduate certificate programs: Pediatric Acute Care Nurse Practitioner Track, submitted by Dr. Kendra Williams-Perez of Allen College, Waterloo.

Iowa Wesleyan University, Mount Pleasant

On a motion by Nancy Kramer, the Board voted to approve the following curriculum revisions in the nursing program submitted by Aleesa Kittrell of Iowa Wesleyan University:

- Remove 1 credit hour of clinical/laboratory credit from NUR 301 Bridge to Professional Nursing
- Change course titles for the Nursing Care of Adults I to IV sequence to Nursing Care Across the Lifespan I to IV

The following course in the Bachelor of Science in Nursing program was also approved:

- NUR/WS 380 Global Health Care

Iowa Lakes Community College, Emmetsburg

On a motion by Nancy Kramer, the Board voted to approve the following curriculum revisions for the Nursing program submitted by Kendra Lindloff of Iowa Lakes Community College, Emmetsburg:

- Modify the Practical Nursing and Associate Degree in Nursing Program Outcomes
- Move the Introduction to Psychology into the plan of study
- Modify the Nursing Concepts I credit hour distribution
- Modify the Pharmacology content and distribution
- Modify the Practical Nursing and Associate Degree in Nursing admission process

Kirkwood Community College, Cedar Rapids

On a motion by Nancy Kramer, the Board voted to approve the following curriculum revisions submitted by Dr. Kathy Dolter of Kirkwood Community College, Cedar Rapids:

- Change PNN-293 Health Assessment Over the Life Span to PNN-293 Health Assessment
- Accept high school transcripts as part of the admission process and requirement

Southwestern Community College, Creston

On a motion by Nancy Kramer, the Board voted to approve the following curriculum revisions submitted by Maureen Weaver of Southwestern Community College, Creston:

- Complete Anatomy and Physiology and Nutrition prior to PN program acceptance
- Change Introduction to Professional Practical Nursing to 2 credits
- Decrease Fundamentals to 1 credit
- Move Composition I to Fall semester
- Add Mental Health Nursing to 1 credit
- Add 1 credit to Medical Surgical Nursing
- Decrease Maternal Child Health to 1 credit
- Remove Sociology from the curriculum
- Complete Microbiology and Essentials of Anatomy and Physiology II for AD program entrance
- Add Advanced Pharmacology 2 credits
- Decrease Mental Health Nursing II to 1.5 credits
- Decrease Medical Surgical Nursing III to 1 credit
- Decrease Maternal Child Health II to 0.5 credits

- Remove Employment Empowerment 1 credit

University of Iowa College of Nursing, Iowa City

On a motion by Nancy Kramer, the Board voted to approve the following courses in the graduate nursing program, submitted by Dr. Anita Stineman of the University of Iowa College of Nursing, Iowa City:

- NURS:5035 Graduate Pharmacology Specialty (3 semester hours)
- NURS:5037 Health Promotion and Assessment for Clinical Nurse Leaders (3 semester hours)

INFORMATIONAL ITEMS

- 1) Administrative leadership changes, submitted by Iowa Western Community College, Council Bluffs.
- 2) Administrative leadership changes, submitted by Purdue University Global School of Nursing, Des Moines.
- 3) Third Quarter NCLEX® PN and RN results.

CONTINUING EDUCATION

Patrick Mooney provided a verbal committee report. No action was taken.

On a motion by Patrick Mooney, the Board granted a request by Karen Mathes to recognize a program taken out of state for nursing continuing education credits.

INAP REPORT

Rhonda Ruby and Michele Royer provided a verbal report on the Iowa Nurse Assistance Program. No action was taken.

MISCELLANEOUS

There was a brief discussion regarding state email accounts for Board Members. No action was taken.

EXECUTIVE DIRECTOR'S REPORT

Margaret Armagost and Kelley Reece provided the Board with the current financial report.

The Board had a discussion regarding loan forgiveness/scholarships. No action was taken.

Kathy Weinberg gave a verbal update on the paperless licensure process. No action was taken.

Kathy Weinberg reported to the Board that the legislative session will start next week. No action was taken.

Kathy Weinberg gave a verbal update on the Iowa Board of Nursing Strategic Plan. No action was taken.

The Board recognized and thanked Patrick Mooney for his years of service to the Board as a public member.

Closed Session

At 11:15AM, on a motion made by B.J. Hoffman, the Board voted unanimously by roll call vote to move into closed session pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential; pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings; and pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of chapter 17A.

Open Session

11:49 AM The Board returned to open session.

On a motion by Mark Odden, the Board voted to move the three INAP noncompliance cases to Enforcement.

On a motion by Patrick Mooney, the Board voted to modify the terms of probation in the following case:
15-171 Jane Neff

On a motion by B.J. Hoffman, the Board voted to approve the voluntary surrender of licensure in the following case:
18-031 Doris Mitchell

On a motion by Patrick Mooney, the Board voted to approve the stipulated order agreement not to practice in the following case:
18-170 Stephanie Groenendyk.

On a motion by Mark Odden the Board issue confidential orders for evaluation in the following cases:
18-276
18-331

On a motion by Nancy Kramer, the Board voted to close the following cases:
18-171
18-355

11:54 AM Recess
1:04 PM Reconvene

Closed Session

At 1:04 PM, on a motion made by Sue Putnam, the Board voted unanimously by roll call vote to move into closed session pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential; pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings; and pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of chapter 17A.

Open Session

1:47PM The Board returned to open session.

On a motion made by B.J. Hoffman, the Board voted to close the following cases:

17-790

17-791

17-792

Hearing Case 18-271 Nicole Cook

2:05 PM Emily Kimes-Schwiesow, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Nicole Cook was not present.

Assistant Attorney General Alan Nagel represented the State in this matter.

The hearing was open.

Exhibits 1 to 8 were admitted into evidence on behalf of the State.

Witness for the State: Taunya Cunningham, Investigator

2:14 PM The record was closed.

Closed Session

2:14 PM On a motion by Patrick Mooney, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)(f) to discuss the decision to be rendered in a contested case.

Open Session

2:18 PM The Board returned to open session.

On a motion by Patrick Mooney, the Board voted to direct Administrative Law Judge Emily Kimes-Schwiesow, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 18-271 Nicole Cook.

Hearing Case 17-681 Tonya Otto

2:20 PM Emily Kimes-Schwiesow, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Tonya Otto was not present.

Assistant Attorney General Alan Nagel represented the State in this matter.

The hearing was open.

Exhibits 1 to 10 were admitted into evidence on behalf of the State.

Witness for the State: Anne Ryan, Investigator

2:34 PM The record was closed.

Closed Session

2:35 PM On a motion by Patrick Mooney, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)(f) to discuss the decision to be rendered in a contested case.

Open Session

2:36 PM The Board returned to open session.

On a motion by Mark Odden, the Board voted to direct Administrative Law Judge Emily Kimes- Schwiesow, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 17-681 Tonya Otto.

Hearing Case 17-670 Diane Logan (Glattfelter)

2:38 PM Emily Kimes-Schwiesow, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Diane Logan (Glattfelter) was not present.

Assistant Attorney General Alan Nagel represented the State in this matter.

The hearing was open.

Exhibits 1 to 7 were admitted into evidence on behalf of the State.

Witness for the State: Diane Burkert, Investigator

2:50 PM The record was closed.

Closed Session

2:50 PM On a motion by Patrick Mooney, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)(f) to discuss the decision to be rendered in a contested case.

Open Session

2:56 PM The Board returned to open session.

On a motion by Mark Odden, the Board voted to direct Administrative Law Judge Emily Kimes- Schwiesow, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 17-670 Diane Logan (Glattfelter).

2:57 PM Recess

3:03 PM Reconvene in Open Session

Hearing Case 18-311 Kendall Baugh

3:03 PM Kristine Dreckman, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Kendall Baugh was present.

Assistant Attorney General Alan Nagel represented the State in this matter.

The hearing was open.

Exhibits 1 to 7 were admitted into evidence on behalf of the State.

Witness for the State: None

Witness for the Licensee: Kendall Baugh

3:14 PM The record was closed.

Closed Session

3:14 PM On a motion by B.J. Hoffman, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)(f) to discuss the decision to be rendered in a contested case.

Open Session

3:29 PM The Board returned to open session.

On a motion by B.J. Hoffman, the Board voted to direct Administrative Law Judge Kristine Dreckman, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 18-311 Kendall Baugh.

3:29PM Recess

3:34 PM Reconvene in Open Session

Closed Session

At 3:35PM, on a motion made by B.J. Hoffman, the Board voted unanimously by roll call vote to move into closed session pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential; pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings; and pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of chapter 17A.

Open Session

4:17 PM The Board returned to open session.

On a motion by Patrick Mooney, the Board voted to issue a Notice of Hearing and Statement of charges in the following cases:

- 17-150 Jennifer Young
- 17-715 Tina Baysinger
- 17-738 Ashley Reed
- 18-130 Taylor Gill
- 18-169 Angelina Hunter
- 18-239 David Martin
- 18-254 Derrick Wilkin
- 18-270 Mary Clayton
- 18-277 Elizabeth Harvey
- 18-323 Trudy Nelson
- 18-326 Noelle Schmidt
- 18-327 & 18-503 Fallon Anderson
- 18-420 Alicia Swenson
- 18-427 Tracy Renshaw
- 18-430 Sam Cook
- 18-432 Katie Howard
- 18-476 Elizabeth Benso
- 18-574 William Pharr

On a motion by Mark Odden, the Board voted to approve the Notices of Hearing, Statements of Charges, Settlement Agreements and Final Orders (Combined) for the following cases:

- 17-393 Lori Goedecke
- 17-409 Kristin Moser
- 17-422 Leia White-Molyneux
- 17-687 Angela Dennis
- 17-802 Sheena Bair
- 18-106 Stephanie Bennett
- 18-153 Jodie Collins
- 18-221 Jana Hacker
- 18-228 Stephanie Bernhardt
- 18-292 Brandi Ellison
- 18-468 Marilyn Kruger

On a motion by Nancy Kramer, the Board voted to approve the Settlement Agreements and Final Orders in the following cases:

- 17-148 Shannon Rubes
- 17-420 Mardele Moore
- 17-542 Dana Summers
- 17-571 Anissa Anderson
- 17-675 Regina Townsend
- 17-689 Cynthia Brace

17-728 Shawn Collins
18-250 Michael Kane
18-260 Amy Schroeder
18-272 Shannon Jensen
18-281 Darla Adams
18-317 Michael Fialho

On a motion by Mark Odden, with Sue Putnam abstaining from voting on case 18-409, the Board voted to close the following cases:

18-278	18-553	18-556	18-244
18-312	18-321	18-319	18-395
18-396	17-745	18-289	18-293
18-302	18-303	18-424	18-488
18-120	18-121	18-285	18-286
18-337	18-408	18-409	17-376
17-498	18-368	16-467	17-372
17-770	17-771	18-344	

4:23 PM Recess

Date January 10, 2019

Location Des Moines West Room
Holiday Inn
1050 6th Avenue
Des Moines, IA

Board in Attendance

Gwen Suntken, RN, Chairperson
Nancy Kramer, RN, Vice Chair
Mark Odden, ARNP
Sue Putnam, LPN
Patrick Mooney
B.J. Hoffman

Board Member Excused:

Kathryn Dolter, RN

Staff:

Kathy Weinberg, RN, Executive Director
Doug Bartels, Associate Director Enforcement
Eric Holsapple, Enforcement
Michele Royer, INAP
Kelley Reece, Secretary
Tessa Register, Assistant Attorney General
Laura Steffensmeier, Assistant Attorney General

General Audience None

8:30AM Reconvene in open session

Closed Session

At 8:30AM, on a motion made by B.J. Hoffman, the Board voted unanimously by roll call vote to move into closed session pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential; pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings; and pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of chapter 17A.

Open Session

8:32AM The Board returned to open session.

On a motion by Mark Odden, the Board approved a Settlement Agreement and Final Order for the following case:

17-370 Elizabeth Kelly

8:33 AM Recess

9:09 AM Reconvene in Open Session

Hearing Case 17-648 "Jane Doe"

The hearing was held in closed session.

Closed Session

9:50 AM On a motion by Patrick Mooney, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)(f) to discuss the decision to be rendered in a contested case.

Open Session

10:01 AM The Board returned to open session.

On a motion by Mark Odden, the Board voted to direct Administrative Law Judge Emily Kimes-Schwiesow, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 17-648 "Jane Doe".

10:02 AM Recess

10:10 AM Reconvene

Hearing Case 18-384 Ragan Victor

10:10 AM Emily Kimes-Schwiesow, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Ragan Victor was present.

Assistant Attorney General Tessa Register represented the State in this matter. The Respondent, Ragan Victor, was self-represented.

The hearing was open.

Exhibits 1 to 13 were admitted into evidence on behalf of the State.

Witness for the State: None

Witness for Respondent: Ragan Victor, Respondent

10:28 AM The record was closed.

Closed Session

10:28 AM On a motion by Patrick Mooney, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)(f) to discuss the decision to be rendered in a contested case.

Open Session

10:33 AM The Board returned to open session.

On a motion by B.J. Hoffman, the Board voted to direct Administrative Law Judge Emily Kimes-Schwiesow, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 18-384 Ragan Victor.

10:34 AM Recess

12:52 PM Reconvene

Hearing Case 17-800 Leah Breeman

12:52 PM Kristine Dreckman, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Leah Breeman was present.

Assistant Attorney General Alan Nagel represented the State in this matter.

The hearing was open.

Exhibits 1 to 9 were admitted into evidence on behalf of the State.

Witness for the State: Kris Watson, Investigator

1:29 PM The record was closed.

Closed Session

1:29 PM On a motion by Patrick Mooney, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)(f) to discuss the decision to be rendered in a contested case.

Open Session

1:45 PM The Board returned to open session.

On a motion by Mark Odden, the Board voted to direct Administrative Law Judge Kristine Dreckman, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 17-800 Leah Breeman.

1:47 PM Recess

2:05 PM Reconvene

Hearing Case 17-613 Melanie Jondal

2:05 PM Kristine Dreckman, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Melanie Jondal was not present.

Assistant Attorney General Tessa Register represented the State in this matter.

The hearing was open.

Exhibits 1 to 8 were admitted into evidence on behalf of the State, and a protective order was placed on Exhibits 3, 4, and 6.

Witness for the State: Lucas Bee, Investigator

2:22 PM The record was closed.

Closed Session

2:22 PM On a motion by Patrick Mooney, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

2:30 PM The Board returned to open session.

On a motion by Mark Odden, the Board voted to direct Administrative Law Judge Kristine Dreckman, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 17-613 Melanie Jondal.

2:30 PM Recess

3:05 PM Reconvene

Hearing Case 17-225 Nicole Huffman

3:05 PM Kristine Dreckman, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Nicole Huffman was not present.

Assistant Attorney General Tessa Register represented the State in this matter.

The hearing was open.

Exhibits 1 to 10 were admitted into evidence on behalf of the State.

Witness for the State: Anne Ryan, Investigator

3:15 PM The record was closed.

Closed Session

3:15 PM On a motion by Patrick Mooney, the Board voted unanimously by roll call vote to move into

Closed Session in accordance with Iowa Code section 21.5(1)(f) to discuss the decision to be rendered in a contested case.

Open Session

3:16 PM The Board returned to open session.

On a motion by Mark Odden, the Board voted to direct Administrative Law Judge Kristine Dreckman, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 17-225 Nicole Huffman.

3:17 PM On a motion by B.J. Hoffman, the Board voted to adjourn.