

IOWA REAL ESTATE APPRAISER EXAMINING BOARD  
Professional Licensing Bureau  
November 17, 2014  
200 E Grand, Suite 350 – Des Moines, Iowa 50309

PRESENT: Gene Nelsen, Fred Greder, Amanda Luscombe, Joan Scotter and Caryl Swaim

STAFF PRESENT: Pam Griebel, Assistant Attorney General; Toni Bright, Executive Officer; Renee Paulsen, Licensing Specialist; Lori SchraderBachar, Site Manager

ABSENT: Greg Harms and Lee Schoenewe

PUBLIC MEMBERS PRESENT: Jim Pooley

Call to Order:

The meeting was called to order at 10:02 a.m. by Chair, Gene Nelsen.

Approval of Minutes:

Motion made by Scotter, second by Luscombe, to approve as written the minutes of October 22, 2014. Motion carried unanimously.

Strategic Planning:

SchraderBachar went through the final strategic planning packet. She asked for the board's help in the coming months to help with further planning and implementation.

Work Product Review Report:

Motion made by Swaim, second by Luscombe to approve the work product review submitted by the following associates:

Ilya Bachtavenko  
James Pooley  
Ranney Ramsey  
Luke Wanninger  
Brennan Parker

Motion carried unanimously. Nelsen recused on Ramsey.

Board Member Reports

None

Assistant Attorney General Report:

Griebel discussed the Governor's five year rolling review. Because of the Board's recent efforts to be compliant with 2015 criteria, the Board does have a lead on this project. Griebel emphasized the importance of rules that are current and easy to read. Griebel suggested that this be a future board discussion point.

AARO report

Bright summarized the AARO report that she handed out to the board. Bright reported the average age of those taking the exam to be under age 35. Bright went on to talk about the Appraisal Management Companies, highlighting the business trends and problems of AMCs. Bright also highlighted upcoming changes to Fannie Mae, FHA, and VA.

Staff reports:

Bright reported that the Work Product Review committee has reviewed over 35 reports in the past 18 months. Bright thanked the Committee for their hard work. Bright also reported that she gave a presentation recently to the Iowa State Association of Assessors. Bright was asked to specifically address what the Board does with a complaint when it's received.

Public Comment:

Pooley thanked the Board for their work and the process of work product review. He stated he was happy he was able to attend the meeting and found it interesting.

Administrative Hearing

Jeff Evans, Executive Officer arrived at 10:45 a.m.

Hearing scheduled for 10:30 a.m. for Case No. 14-029 and 14-030 was delayed until 10:50 a.m. to allow time for respondent to appear. Respondent did not appear.

Administrative Law Judge Margaret LaMarche conducted an administrative hearing on Case 14-029 and 14-030 (Respondent Jack Rash) which was recorded by Peterson Court Reporting Service. The hearing commenced at 10:50 a.m. and concluded at 11:25 a.m. After hearing all arguments, MOTION by Nelsen, second by Scotter, to go into closed session pursuant to Iowa Code 21.5(1)(a), 21.5(1)(d), and 21.5(1)(f) to deliberate. Roll call vote as follows: Nelsen, aye; Swaim, aye; Scotter, aye; Luscombe, aye; and Greder, aye. Motion carried unanimously. The Board convened in closed session at 11:30 a.m. and returned to open session at 12:10 p.m. by MOTION made by Nelsen, second by Scotter. Once in open session, motion made by Luscombe, second by Nelsen, to direct Judge LaMarche to draft a Findings of Fact, Conclusions of Law, Decision and Order in Case 14-029 and 14-030 consistent with deliberations in closed session. Roll call votes as follows: Nelsen, aye; Luscombe, aye; Scotter, aye; Greder, aye; and Swaim, aye.

Set dates for the following:


- a. Disciplinary Meeting – December 8, 2014 10:00 a.m. Teleconference
- b. Board Meeting – December 9, 2014 at 9:00 a.m. Teleconference

With all agenda items covered, the meeting adjourned at 12:40 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on

12/9/14

Dated

Gene Nelson   
Chair