



Iowa Board of Nursing

400 S.W. 8th Street Suite B
Des Moines, IA 50309-4685
Tel: (515) 281-3255 Fax: (515) 281-4825
Web: nursing.iowa.gov

Board Meeting Minutes October 3 and 4, 2018

Date October 3, 2018

Location Des Moines West Room
Holiday Inn
1050 6th Avenue
Des Moines, IA

Board in Attendance

Gwen Suntken, RN, Chairperson
Nancy Kramer, RN, Vice Chair
Kathryn Dolter, RN
Mark Odden, ARNP
Sue Putnam, LPN
B. J. Hoffman

Board Member Excused

Patrick Mooney

Staff

Kathy Weinberg, RN, Executive Director
Laura Hudson, RN, Associate Director CE/Workforce
Jimmy Reyes, RN, Associate Director Education/Practice
Maggie Schwarck, RN, Associate Director/Licensure
Doug Bartels, Associate Director/Enforcement
Anne Ryan, RN, Enforcement
Bill Hansen, Enforcement
Diane Burkert, RN, Enforcement
Eric Holsapple, Enforcement
Kathleen Beebout, RN, Enforcement
Kris Watson, RN, Enforcement
Lucas Bee, Enforcement
Taunya Cunningham, RN, Enforcement
Rhonda Ruby, RN INAP Coordinator
Michele Royer, INAP
Margaret Armagost, Administrative Assistant
Gail Beebe, Information Technology Specialist
Tracey Westby, Enforcement Secretary
David Brunk, Clerk Specialist
Kelley Reece, Secretary
Tessa Register, Assistant Attorney General
Laura Steffensmeier, Assistant Attorney General

Audience

Christa Steffens, Upper Iowa University
Becca Ellingson, Indian Hills Community College
Shawn Buhrow, Hawkeye Community College
Maureen Weaver, Southwestern Community College
Andrea Gibson, Purdue University Global
Cathy Homard, Grand View University
Dawn Bowken, Grand View University
Lorinda Inman, Iowa Nurses Foundation
Kendra Ericson, DMACC
Jackie Barber, Morningside College
Julie Dragstra, Northwestern College
Kathy Andresen, St. Ambrose University
Dawn Boettcher, Eastern Iowa Community College
Lori Haugen, Eastern Iowa Community College
Marilyn Widen, Purdue Global
Connie Zak, Purdue Global
Patricia Nabal, Purdue Global
Sue Schneider, Northeast Iowa Community College
Jann Ricklefs, Iowa Nurses Association
Kendra Lindloff, Iowa Lakes Community College
Virginia Wangerin, ISU

9:01 AM Board Chair Gwen Suntken called the meeting to order.

On a motion by B.J. Hoffman, the Board voted to adopt the agenda that was revised on October 2, 2018, as updated.

On a motion by B.J. Hoffman, the Board voted to adopt the minutes from the following dates:

- June 6, 2018
- July 11-13, 2018
- August 8, 2018
- September 5, 2018

ANNOUNCEMENTS

Kathy Weinberg introduced new staff members: Kelley Reece, Secretary; Michele Royer, INAP Case Manager; Tessa Register, Assistant Attorney General

PRESENTATION

Lucas Bee gave an overview of the *Medical Marijuana and Nursing Practice* materials that were presented at the NCSBN Discipline Case Management Conference.

EDUCATION

Northeast Iowa Community College, Peosta

On a motion by Nancy Kramer, the Board voted to accept the Nursing Education Program Report submitted by Sue Schneider of Northeast Iowa Community College, Peosta

Briar Cliff University

On a motion by Nancy Kramer, the Board voted to accept the Doctor of Nursing Practice Program Progress Report, submitted by Dr. Susan Beidler of Briar Cliff University, Sioux City.

Dordt College

On a motion by Nancy Kramer, the Board accepted the Bachelor of Science in Nursing Program Progress Report, submitted by Dr. Debbie Bomgaars of Dordt College, Sioux Center.

Iowa State University

On a motion by Nancy Kramer, the Board accepted the RN to BSN Program Progress Report, submitted by Dr. Ginny Wangerin of Iowa State University, Ames.

Mercy College of Health Sciences

On a motion by Nancy Kramer, the Board accepted the Accelerated Bachelor of Science in Nursing Program Progress Report submitted by Dr. Nancy Kertz of Mercy College of Health Sciences, Des Moines.

Mercy College of Health Sciences

On a motion by Nancy Kramer, the Board accepted the Doctor of Nursing Practice Program Progress Report, submitted by Dr. Nancy Kertz of Mercy College of Health Sciences, Des Moines.

Mercy College of Health Sciences

On a motion by Nancy Kramer, the Board accepted the Paramedic to BSN Program Progress Report, submitted by Dr. Nancy Kertz of Mercy College of Health Sciences, Des Moines.

Mercy College of Health Sciences

On a motion by Nancy Kramer, the Board approved the increase in the number of student admissions from 55 to 84 students in the Associate of Science in Nursing program, submitted by Dr. Nancy Kertz of Mercy College of Health Sciences, Des Moines.

Morningside College

On a motion by Kathryn Dolter, the Board approved the application of the Doctor of Nursing Practice in Innovated Leadership and Direct Care Nurse Practitioner Program, submitted by Dr. Jackie Barber of Morningside College, Sioux City.

Mount Mercy University

On a motion by Kathryn Dolter, the Board accepted the Doctor of Nursing Practice Program Progress Report, submitted by Dr. Mary Tarbox of Mount Mercy University, Cedar Rapids. The Board approved the following courses in the Doctor of Nursing Practice Program:

- NU704 Advanced Pathophysiology
- NU705 Advance Pharmacology

- NU800 Adult & Pediatric I – Primary Care – Populations
- NU801 Adult & Pediatric I – Primary Care – Assessment
- NU802 Adult & Pediatric I – Primary Care – Clinical
- NU803 Adult & Pediatric II – Specialty Care – Populations
- NU804 Adult & Pediatric II – Specialty Care – Assessment
- NU805 Adult & Pediatric II – Specialty Care – Clinical
- NU806 Advanced Clinical III
- NU807 Advanced Clinical IV
- NU890 Innovation & Change for Future: DNP Clinical Practice Project

University of Dubuque

On a motion by Kathryn Dolter, the Board accepted the Closure Plans for the RN to BSN Program, submitted by Dr. Peg Kerr of the University of Dubuque, Dubuque.

University of Iowa

On a motion by Kathryn Dolter, the Board accepted the reordering of course placement in the Doctor of Nursing Practice program, submitted by Dr. Anita Stineman of the University of Iowa College of Nursing, Iowa City.

Northwestern College

On a motion by Kathryn Dolter, the Board accepted the following Nursing Program curriculum revisions submitted by Dr. Julie Dragstra of Northwestern College, Orange City:

- Change from two chemistry courses to one (CHE 101/102 to CHE 108) in the spring 2019 semester;
- Require NUR 160 (Discerning your Vocation);
- Require the completion of the CAN course;
- Change the sequence of courses: NUR 280 and NUR 260.

NCLEX Results

On a motion by Kathryn Dolter, the Board accepted the Program Institutional Plans for Assessment and Improvement of NCLEX Results submitted by the following programs:

- Indian Hills Community College
- Mercy College of Health Sciences
- Purdue University Global School of Nursing
- St. Ambrose University

INFORMATIONAL ITEMS

1. Administrative leadership changes, submitted by Allen College, Waterloo.
2. Administrative leadership changes, submitted by Iowa Central Community College, Fort Dodge.
3. Administrative leadership changes, submitted by Purdue University Global School of Nursing, Des Moines.
4. Administrative leadership changes, submitted by the University of Iowa College of Nursing, Iowa City.
5. Administrative leadership changes, submitted by William Penn University, Oskaloosa.
6. Second Quarter NCLEX® PN and RN results.

CONTINUING EDUCATION

Gwen Suntken provided a verbal committee report. No action was taken.

INAP REPORT

Rhonda Ruby provided a verbal report on the Iowa Nurse Assistance Program. No action was taken.

10:00 AM Recess

10:10 AM Reconvene in open session

ADMINISTRATIVE RULES

The Board reviewed a draft of 655 IAC Chapter 7, which had been re-written. The Board considered whether to require mandatory PMP checking prior to prescribing an opioid or controlled substance. Board consensus was to require it for any controlled substance.

On a motion by Mark Odden, the Board voted to file a Notice of Intended Action to rescind and replace 655 IAC Chapter 7.

On a motion by Mark Odden, the Board voted to file a Notice of Intended Action to amend 655 IAC Chapter 3.

MISCELLANEOUS

There was a brief discussion regarding state email accounts for Board Members. No action was taken.

EXECUTIVE DIRECTOR'S REPORT

Margaret Armagost provided the Board with the current financial report.

On a motion by Nancy Kramer, the Board having duly reviewed the fee structure, and its relation to expenditures and appropriations, voted to retain the remaining current fee structure as follows:

Examination fee	\$93
Endorsement into Iowa	\$119
Certified statement	\$25
Non-certified verification	\$3
Renewal	\$99
Reactivation	\$175
Duplicates and reissues	\$20
Late renewal fee	\$50
Returned check	\$15
Certified copy of a document	\$20

Special licensure	\$62
Criminal background check	\$50
ARNP	\$81

The Board had a discussion regarding loan forgiveness/scholarships. The Board was in agreement that a five-year projected budget should be completed before any discussions are made concerning the allocation of funds. No action was taken.

The Board discussed the licensure process. No action was taken.

Kathy Weinberg gave a verbal update on the Iowa Board of Nursing Strategic Plan. No action was taken.

REVIEW OF ENDORSEMENT APPLICATIONS

On a motion by Mark Odden, the Board voted to approve the following endorsement application:

18-407 Joyce O’Riley

11:45AM Recess

12:55PM Reconvene in open session

Closed Session

At 12:55PM, on a motion made by Kathryn Dolter, the Board voted unanimously by roll call vote to move into closed session pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings; pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of chapter 17A; and pursuant to 21.5(1)(h), to avoid disclosure of specific law enforcement matters, such as allowable tolerances or criteria for the selection, prosecution, or settlement of cases, which if disclosed would facilitate disregard of requirements imposed by law.

Open Session

3:14 PM The Board returned to open session.

On a motion by Kathryn Dolter, the Board voted to issue the Confidential Order for Evaluation in the following case:

18-169

On a motion by Nancy Kramer, the Board voted to close the following cases:

16-569

17-289

17-439

17-440

17-448

18-098

18-155

On a motion by Mark Odden, the Board voted to issue a Notice of Hearing and Statement of charges in the following cases:

- 17-225 Nicole Huffman
- 17-295 Christine Preston
- 17-370 Elizabeth Kelly
- 17-420 Mardele Moore
- 17-542 Dana Summers
- 17-571 Anissa Anderson
- 17-613 Melanie Jondal
- 17-670 Diane Logan
- 17-675 Regina Townsend
- 17-681 Tonya Otto
- 17-689 Cynthia Brace
- 17-728 Shawn Collins
- 17-800 Leah Breeman
- 18-250 Michael Kane
- 18-260 Amy Schroeder
- 18-271 Nicole Cook
- 18-272 Shannon Jensen
- 18-281 Darla Adams

On a motion by Kathryn Dolter, the Board voted to approve the Notice of Hearing, Statement of Charges, Settlement Agreement and Final Order (Combined) for the following cases:

- 17-129 Jonathan Hanson
- 17-307 Linda Green
- 17-566 Whitney Brady
- 18-031 Doris Mitchell

On a motion by Mark Odden, the Board voted to approve the Settlement Agreements and Final Orders in the following cases:

- 16-063 Kourtney Kubicina
- 17-073 Andrea Richey
- 17-078 Carlee McCoy
- 17-396 Jennifer Brooks
- 17-494 Jeffrey Shoemaker
- 17-650 Justin Merrill
- 17-727 Jacqueline Boggs
- 17-734 Sarah Hulgan
- 18-026 Anna Jackson
- 18-080 Amanda Ayers
- 18-086 Tonia Rashid
- 18-162 Lori Waddill
- 18-165 Jody Brazzell

On a motion by Kathryn Dolter, the Board voted to accept the proposed Stipulated Order for Reinstatement in the following cases:

- 18-258 Caitlin Bernau

On a motion by Mark Odden, the Board voted to close the following cases:

17-470	18-234	18-265	18-266
18-429	18-241	17-793	18-197
18-201	18-207	18-224	18-294
18-295	18-296	18-360	18-362
18-364	18-365	18-366	18-414
18-041	18-179		

3:24 PM Recess

Date October 4, 2018

Location Des Moines West Room
Holiday Inn
1050 6th Avenue
Des Moines, IA

9:00 AM Reconvene in open session

Board in Attendance

Gwen Suntken, RN, Chairperson
Nancy Kramer, RN, Vice Chair
Kathryn Dolter, RN
Mark Odden, ARNP
Sue Putnam, LPN
Patrick Mooney
B.J. Hoffman

Board Member Excused:

None

Staff

Kathy Weinberg, RN, Executive Director
Doug Bartels, Associate Director Enforcement
Anne Ryan, RN, Enforcement
Eric Holsapple, Enforcement
Taunya Cunningham, RN, Enforcement
Tracey Westby, Enforcement Secretary
Kelley Reece, Secretary
Alan Nagel, Assistant Attorney General
Tessa Register, Assistant Attorney General
Laura Steffensmeier, Assistant Attorney General

Audience None

Reconvene in open session at 9:01 AM

Hearing Case 17-601 Johannah Isleib

9:01 AM Emily Kimes-Schwiesow, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Johannah Isleib was not present.

Assistant Attorney General Laura Steffensmeier represented the State in this matter.

The hearing was open.

Exhibits 1 to 10 were admitted into evidence on behalf of the state, and a protective order was placed on Exhibit 8.

Witness for the State: Taunya Cunningham , Investigator

9:25 AM The record was closed.

Closed Session

9:25 AM On a motion by Kathryn Dolter, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

9:26 AM The Board returned to open session.

On a motion by B.J. Hoffman, the Board voted to direct Administrative Law Judge Emily Kimes-Schwiesow, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 17-601 Johannah Isleib.

9:28 AM Recess

10:06 AM Reconvene

Hearing Case 18-050 Shannon Fogle

The hearing was held in closed session.

Closed Session

10:50 AM On a motion by Patrick Mooney, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

11:00 AM The Board returned to open session.

On a motion by B.J. Hoffman, the Board voted to direct Administrative Law Judge Emily Kimes-Schwiesow, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the

Board's deliberations for case 18-050 Shannon Fogle.

11:11 AM Recess

12:53 PM Reconvene

Hearing Case 18-100 Katrina Hite

The hearing was held in closed session.

Closed Session

2:56 PM On a motion by Kathryn Dolter, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

3:12 PM The Board returned to open session.

On a motion by Mark Odden, the Board voted to direct Administrative Law Judge Kristine Dreckman, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 18-100 Katrina Hite.

Hearing Case 17-620 Melissa Bridges

3:17 PM Kristine Dreckman, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Melissa Bridges was present.

Assistant Attorney General Alan Nagel represented the State in this matter. The Respondent, Melissa Bridges, was self-represented.

The hearing was open.

Exhibits 1 to 10 were admitted into evidence on behalf of the state.

Witness for the State: Eric Holsapple, Investigator

Witness for Respondent: Melissa Bridges, Respondent

3:44 PM The record was closed.

Closed Session

3:44 PM On a motion by Mark Odden, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

3:51 PM The Board returned to open session.

On a motion by Mark Odden, the Board voted to direct Administrative Law Judge Kristine

Dreckman, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 17-620 Melissa Bridges.

Hearing Case 17-398 Kadie Carroll

3:54 PM Kristine Dreckman, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Katie Carroll was not present.

Assistant Attorney General Laura Steffensmeier represented the State in this matter.

The hearing was open.

Exhibits 1 to 15 were admitted into evidence on behalf of the state, and a protective order was placed on Exhibit 12.

Witness for the State: Kris Watson, Investigator

4:20 PM The record was closed.

Closed Session

4:20 PM On a motion by Kathryn Dolter, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

4:22 PM The Board returned to open session.

On a motion by Kathryn Dolter, the Board voted to direct Administrative Law Judge Kristine Dreckman, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 17-398 Katie Carroll.

Hearing Case 17-649 Tiffany LeFlore

4:25 PM Kristine Dreckman, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Tiffany LeFlore was not present.

Assistant Attorney General Alan Nagel represented the State in this matter.

The hearing was open.

Exhibits 1 to 11 were admitted into evidence on behalf of the state.

Witness for the State: Eric Holsapple, Investigator

4:20 PM The record was closed.

Closed Session

4:44 PM On a motion by Mark Odden, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

4:46 PM The Board returned to open session.

On a motion by Patrick Mooney, the Board voted to direct Administrative Law Judge Kristine Dreckman, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 17-649 Tiffany LeFlore.

4:46 PM On a motion by B.J. Hoffman, the Board voted to adjourn.