

Iowa Real Estate Commission  
200 East Grand, Suite 350  
Des Moines, IA 50309

Telephone Conference Call  
MINUTES  
July 10, 2014

**Meeting Conducted by Telephone Conference Call:** Commissioners participation was conducted via telephone conference call because it was not practical or economically feasible to personally attend a meeting for the limited agenda.

**Commissioners present via telephone for all or part of the meeting:**

Terry Duggan, Chair	Michael Telford
Dennis Stolk, Vice Chair	Carol Haines
John Goede	Janet DeMott
Helen Kimes	

**Commissioners absent:**

None

**Staff present in person:**

Jeff Evans, Executive Officer	Jill Simbro, Administrative Assistant
Lori SchraderBacher, Site Manager	Cheryl Merriman, Licensing Specialist
Sandy Malek, Investigator	John Lundquist, Assistant Attorney General

**Members of the public present via telephone :**

Paul McLaughlin, IAR

**Members of the Public present in person:**

None

**Call to Order:**

Terry Duggan called the meeting to order at 1:05 p.m.  
Quorum was established.

**Motion by Kimes to approve the agenda.**

Seconded by Stolk.

VOTE: Aye: All                      Nay: None                      Abstaining: None

Motion passed unanimously.

**Motion by Haines to approve the June 11, 2014 open session and closed session minutes.**

Seconded by Stolk.

VOTE: Aye: All                      Nay: None                      Abstaining: None

Motion passed unanimously.

**Communications:**

Discussion was held concerning establishing a committee for 193E Administrative Code Rule Review. The committee will examine the Licensing by Rule 5.3, advertising rules, the upcoming addition of the Home Base Act and anything else the Committee deems appropriate. Commission volunteers include Goede, DeMott and Haines. Public volunteers will also be invited. Evans will set up a future meeting date and time.

**Motion by Kimes to approve sending Commissioner Duggan, Executive Officer Evans and Assistant Attorney General Lundquist to attend the 2014 ARELLO Annual Conference in September.**

Seconded by Haines.

VOTE: Roll Call: Goede, aye; Stolk, aye; Telford, aye; DeMott, aye; Haines, aye; Kimes, aye.

Nay: None Abstaining: Dugan

Motion passed.

**Motion by Telford to approve sending Investigator Malek to the 2014 Investigator Workshop in October.**

Seconded by Haines.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

Discussion was held on the two vendor proposals received in response to the Request for Proposal Number 2014-01 for Group Errors and Omissions Insurance and the Evaluation Committee's recommendation to the Commission. The vendors who submitted proposals were Williams Underwriting Group and Rice Insurance Services Company, LLC.

**Motion by Telford to award Rice Insurance Services Company, LLC as the vendor for the coverage and administration of the State's group Errors & Omissions Insurance and to lock into a rate of \$148.00 for three (3) years. The contract will begin January 1, 2015 and end on December 31, 2017, with the option of three (3) one year extension as the discretion of the Commission.**

Seconded by Goede.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

**Public Comment:**

McLaughlin discussed recent concerns about the use of drones in the real estate industry.

**Meeting Adjourned:**

Duggan adjourned the meeting at 1:22 p.m.

Respectfully submitted,

8/7/14  
Date



Vice Chair Dennis Stolk