



# STATE OF IOWA

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Governor Kim Reynolds  
Lt. Governor Adam Gregg

BOARD OF NURSING  
Kathleen R. Weinberg, MSN, RN  
Executive Director

June 13, 2018

Dear Employer,

This letter provides an update on the Licensed Practical Nurse (LPN) Supervisory course and the Iowa Administrative Code Chapter 6 rules. As you are aware, the Iowa Board of Nursing approved the new curriculum for the Supervisory Course for Iowa's Licensed Practical Nurses, offered by the National Healthcare Institute (NHI) on July, 2017. The course is completely online and accessible to all Iowa LPNs.

On April 4, 2018 the Board of Nursing adopted revisions to the Iowa Administrative Code 655, Chapter 6.5(1). These rules allow the LPN, working under the supervision of the Registered Nurse, to supervise in a nursing facility. The Licensed Practical Nurse shall complete the online National Healthcare Institute's Supervisory Course for Iowa's Licensed Practical Nurses within 90 days of being put in a supervisory role. It is the responsibility of the Licensed Practical Nurse to maintain his or her certificate documenting completion of the course. On June 13, 2018 these rules will be implemented in Iowa facilities.

A Licensed Practical Nurse shall be entitled to supervise without completing the course if the Licensed Practical Nurse was working in a supervisory role on or before October 6, 1982. In addition, a Licensed Practical Nurse currently enrolled as a full-time student in a Registered Nurse program who is scheduled to graduate within one year is not required to complete the course. It is the Licensed Practical Nurse's responsibility to inform the employer of their educational status. In addition, the facility is responsible for monitoring the completion of the RN coursework and RN licensure. Furthermore, there will be no waivers issued, effective immediately.

If the Licensed Practical Nurse does not obtain a Registered Nurse license within one year, the Licensed Practical Nurse must take the course to continue supervisory duties.

After you and your administrative team have reviewed all this information, we ask that your institution hold inservices for the nursing staff and disseminate information so that every Licensed Practical Nurse is well informed about this process.

If you have any questions about the role of the LPN in a supervisory capacity or the NHI supervisory course, please contact Jimmy Reyes at [Jimmy.reyes@iowa.gov](mailto:Jimmy.reyes@iowa.gov)

Sincerely,

*Jimmy Andres Reyes*

Jimmy A. Reyes, DNP  
Associate Director of Practice and Education  
Iowa Board of Nursing