

IOWA REAL ESTATE APPRAISER EXAMINING BOARD  
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room  
Telephone Conference Call  
Thursday, September 18, 2014 | 9:00 a.m.

Meeting Conducted by Telephone Conference Call: Board member participation was conducted via telephone conference call because it was not practical or economically feasible to personally attend a meeting for the limited agenda.

**Board Members present for all or part of the meeting:**

Fred Greder	Lee Schoenewe
Greg Harms	Joan Scotter
Amanda Luscombe	Caryl Swaim
Gene Nelsen, Chair	

**Staff present:**

Toni Bright, Executive Officer	Pam Griebel, Assistant Attorney General
Lori SchraderBachar, Site Manager	

**Public:**

None

**Call to Order**

Call to Order by Nelsen at 9:01 a.m.  
Quorum was established

**Approval of Minutes**

**Motion by Schoenewe to approve the August 12, 2014 open and closed session minutes.**

Seconded by Scotter

VOTE: Aye: all      Nay: None      Abstaining: none

Motion passed

**Motion by Scotter to approve the August 26, 2014 open and closed session minutes.**

Seconded by Swaim

VOTE: Aye: all      Nay: None      Abstaining: none

Motion passed

Nelson approved Bright to sign the minutes on the chair's behalf.

**Work Product Report**

**Motion by Swaim to approve the work product review for Loras Bleike (Associate Residential) and Brian Skow (Associate General).**

Seconded by Scotter

VOTE: Aye: all      Nay: None      Abstaining: Greder

Motion passed

**AQB Exposure Draft of Proposed Revision to the 2015 Real Property Appraiser Qualifications Criteria, Guide Note 9**

Griebel led a discussion of the draft proposal. Iowa statute authorizes/mandates an FBI fingerprinted criminal history background check only when required by the Appraiser Qualifications Board (AQB). In the revised draft, there is no longer a requirement and instead a generic statement that appears to be more of a suggestion not a requirement. This may be problematic. Griebel also cited previous concerns with the limitations placed on states due to any criminal history in an applicant's background. There would appear to now be no clear direction and leaves the interpretation very loose, which appears to serve no purpose in obtaining a background check. .

It also appears that either the guide note or the draft proposal has a typo. There is a missing "C" in the new standard, but a cross-reference remaining to section "C" in Guide Note 9.

Griebel told the Board that their ability to perform criminal background checks hinges on whether the AQB feels an FBI criminal history check is needed to comply with the standards it develops. Iowa's 543D.22 allows the board to require a national criminal history check through the federal bureau of investigation only if needed to comply with federal law or regulation, or the policies of the appraisal qualification board of the appraisal foundation.

Schoenewe asked for clarification on the implications of paragraph B(i) on page 7 of the draft document and the missing section C on page 6.

**Motion by Nelsen to direct Bright to create a response letter to the AQB from the Iowa Board regarding the draft of proposed revision to the criteria and Guide Note 9.**

Seconded by Luscombe

VOTE: Aye: all      Nay: None      Abstaining: none

Motion passed

**Closed Session**

**Motion by Nelsen to go into closed session pursuant to Iowa Code section 21.5(1)(a) & (d) and 272C.6(4) to review pending licensee discipline cases and investigations at 9:22 a.m.**

Second by Luscombe

VOTE: Roll call: Greder, aye; Harms, aye; Luscombe, aye; Nelsen, aye; Schoenewe, aye; Scotter, aye; and Swaim, aye. Motion carried.

During the closed session, the conference call was suspended due to technical difficulty.

**Open Session**

**Motion by Nelsen for the Board to return to open session at 9:32 a.m.**

Second by Luscombe

VOTE: Aye: all      Nay: none      Abstaining: none

Motion passed unanimously

**Motion by Luscombe to close cases 14-03, 14-09, 14-14, 14-17, 14-18, 14-19, 14-25, 14-26,**

**14-27, and 14-28.**

Seconded by Harms

VOTE: Aye: all      Nay: none      Abstaining: Greder in cases 14-19 and 14-26

Motion passed

**Board Member Reports**

None

**Assistant Attorney General Report**

Griebel announced that the Governor's office is offering an orientation for new board members on October 7, 2014.

The Iowa Home Base Act rules and appraiser rules were published in the *Iowa Administrative Bulletin*. A representative will likely need to appear at the Administrative Rules Review Committee on October 14, 2014.

Board member Harms left the conference call at 9:35 a.m.

**Staff Reports**

SchraderBachar reported that two new licensing specialist have been hired and will begin at the end of September.

Bright reported that the Governor's office approved the Board's rules after a delay. The Board will meet via conference call on October 22, 2014 at 9 a.m. to adopt the Board rules as well as the Iowa Home Base Act rules.

**Public Comment**

None

**Adjournment**

The meeting was adjourned by Nelsen at 9:40 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

Oct. 2, 2014

DATE

  
By: Gene Nelsen, Chair